

**MINUTES OF THE THIRD (3<sup>RD</sup>) ORDINARY MEETING OF THE SECOND (2<sup>ND</sup>) SESSION OF THE EIGHT (8<sup>TH</sup>) ASSEMBLY OF ASIKUMA-ODOBEN-BRAKWA DISTRICT ASSEMBLY HELD ON WEDNESDAY, 22<sup>ND</sup> DECEMBER 2021 AT THE DISTRICT ASSEMBLY HALL, BREMAN ASIKUMA.**

**HON. ASSEMBLY MEMBERS PRESENT:**

<b><u>No.</u></b>	<b><u>Name</u></b>	<b><u>Electoral Area/Designation</u></b>
1	Hon. Lawrence Edutuah-Asiaw	District Chief Executive
2	Hon. Frank Aidoo	Presiding Member
3	Hon. Victor Kofi Sey	Baako/Abuakuwa
4	Hon. Samuel Kwamena Asiedu	Apimanim/Abromaim - Bedum
5	Hon. Isaac Mbir	Nankese
6	Hon. Richard Ewudu Aidoo	Wasbiampa/Attu-Dawda
7	Hon. Ishmael Koranteng	Apagya/Ahenema - Asikuma
8	Hon. Sistus Bordah Baidoo	Ankobebe - Brakwa
9	Hon. Emmanuel Ankumah Aidoo	Kwanan/Bosomase
10	Hon. Robert Abban	Suponso/Sowutuom
11	Hon. Samuel Essien	Odumase/Awendadze - Odoben
12	Hon. Charles Botwey	Ampabam/Bondakrom - Brakwa
13	Hon. Kofi Nkrumah	Kokoso
14	Hon. Daniel Quansah	Amanfopong
15	Hon. Yaw Botwe	Kokoso - Appointee
16	Hon. Nathaniel K. Koranteng	Nwomaso
17	Hon. Martin Lord A. Baah	Amoanda
18	Hon. Albert E. Akpah	Jamra
19	Hon. Joefrey Zigah	<u>Anhwiam</u>
20	Hon. Abraham Ketu	Anhwiam- Appointee
21	Hon. Isaac Harry Tawiah	Fosuansa
22	Hon. Abraham Nyarko	Anafo/Zongo – Odoben

23	Hon. Joseph Asante Baidoo	Brakwa- Appointee
24	Hon. Samuel Ampomah	Abrozease/Wurafum - Brakwa
25	Hon. Nicholas Abekah	Brakwa- Appointee
26	Hon. Mathew E. Annan	Asikuma- Appointee
27	Hon. Brilliant Asamoah	Mpantoase/Kokoado - Odoben
28	Hon. Williams Arthur	Mmoum/Newtown - Odoben
29	Hon. Vida Appianing	Jamra - Appointee
30	Hon. Edward Obeng	Ohenebronoso/Otsemafokrom-Brakwa
31	Hon. Evans Afrifa	Nkwanta/Eshiem
32	Hon. Kingsford Otsiwah Essel	Baako- Appointee
33	Hon. Joseph Sam	Afofosu
34	Hon. Patrick Ebo Quainoo	Kuntanase
35	Hon. Collins Gyasi	Asentem
36	Hon. Evans Jackson Okyere	<u>Ekumfi - Asikuma</u>
37	Hon. Lawrence Arthur	Odoben- Appointee
39	Hon. Malik Hammond	Bedum- Appointee
40	Hon. Nicholas Wilson	Amoanda- Appointee
41	Hon. Daniel Tikofred Asuakoh	Benin/Kokwaado
42	Hon. Hilbert James Addo	Nwomaso- Appointee
43	Hon. Adelaide Appiah	Odoben- Appointee

**In-Attendance: Heads of Department/Unit:**

<b><u>No.</u></b>	<b><u>Name</u></b>	<b><u>Department/Designation</u></b>
1	Rev. Harry N. K. Owoo	District Coordinating Director
2	Richard Dela Darkey	Deputy Director
3	Michael Donkoh	Assistant Director 1
4	Timothy Gadagbui	District Planning Officer

5	Bethel Othere-Baffour	Social Welfare & Community Devt.
6	Joseph Abekah	Principal Executive Officer
7	Cletus Bayor	District Director of GHS
8	Isaac Agyemang- Opoku	HRM
9	Isaac Ziddah- Gbormittah	DEHO
10	William Passion Aidoo	Supply Officer
11	Kwame Frimpong	District Statistics Officer
12	Kwadwo Arhin Mensah	Internal Audit Unit
13	Richard K. Darko	Procurement Officer
14	Ransford Rockson	Physical Planning Dpt
15	Daniel Ebo Ampong	District Information Officer
16	Samuel Asiedu	ADIIB
17	Henry Ankomah	Assistant Engineer
18	Richard Aidoo	Accountant
19	Salamatu Issah Zin-mara	District Information Officer
20	Isaac Donkoh	Revenue Superintendent
21	Eugene Sapathy	District Finance Officer
22	D. Barrigah-Benissan	MIS Officer
23	Patrick Asafo Agyei	BAC/GEA Head
24	Emmanuel Asante	Assistant Budget Analyst
25	David Avuworda	Procurement Officer
26	Gilbert Acquah	Senior Budget Analyst
27	Elizabeth Sam	Department of Co-Operative
28	Robert Asomaning	District Director of GES
29	Macjonah Aidoo	Head of Physical Planning Dept.
30	Abraham Kofi Annan	ADIIB
31	Andrews Mensah	ADIIB

ITEM	DELIBERATIONS	ACTION BY
1.0 1.1	<p><b><u>OPENING PRAYER.</u></b></p> <p>The meeting was called to order at exactly 9:56a.m with an opening prayer which was said by Hon. Patrick Ebo Quainoo from Kuntanase Electoral Area.</p>	
2.0 2.1	<p><b><u>RECITAL OF NATIONAL ANTHEM / PLEDGE</u></b></p> <p>The recital of the National Pledge and National Anthem was led by Hon. Patrick Ebo Quainoo from Kuntanase Electoral Area.</p>	
3.0 3.1 3.2 3.3	<p><b><u>WELCOME ADDRESS BY PRESIDING MEMBER</u></b></p> <p>In his welcome address, Hon. Frank Aidoo thanked all Members for honoring his invitation and indicated the day's meeting was their last meeting for the year 2021. He seized the opportunity to wish all members/HOD's merry Christmas in advance. He thanked all Assembly Members for their dedication, commitment and hard work which has improved the quality of life of citizens in their electoral areas.</p>	
4.0 4.1 4.2 5.0 5.1 5.2 5.3 5.4 5.5 6.0 6.1 6.2 6.3	<p><b><u>ADDRESS BY DISTRICT CHIEF EXECUTIVE</u></b></p> <p>The DCE, Hon. Lawrence Edutuah-Asiaw extended his warm greetings and felicitations to all, and thanked Hon. Assembly Members, District Assembly Staff, Nananom and other Stakeholders for their support, dedication and cooperation offered to him since he assumed office.</p> <p>Among others, Hon. DCE's address was centered on these thematic areas:</p> <p><b><u>General Administration</u></b></p> <p>He DCE revealed that he has enjoyed tremendous support from all stakeholders especially Staff, Hon. Assembly Members and Nananom.</p> <p>He expressed his appreciation for successful organization of key national and traditional programmes take were held from October – December 2021, since he took office.</p> <p>Among others were successful organization of Akwesidaekese held on 30<sup>th</sup> October 2021, 37<sup>th</sup> National Farmers' and Fishers' Day held at Nankese on 26<sup>th</sup> November 2021.</p> <p>Accordingly, Hon. DCE commended Hon. Isaac Mbir, the Assembly Member for Nankese Electoral area, and Nananom of Nankese for their invaluable contributions which ensured the success of 2021 farmer's day at Nankese.</p> <p>He also congratulated Mr. Alex Addo who emerged as overall District Best Farmer from Nwomaso.</p> <p><b><u>Security Situation in the District</u></b></p> <p>On Security, Hon. DCE stated the District was relatively calm and peaceful. He expressed appreciation to the Security agencies for their roles which translated into the relatively calm and peaceful atmosphere in the District.</p> <p>Hon. DCE also thanked Odeefuo Amoakwa Buadu VIII for his special role to maintain peace and security in the District.</p>	

7.0	<b><u>Development Projects</u></b>	
7.1	Hon. DCE hinted that road construction from Supunso/Anhwiam and Kuntanase was ongoing. He added that he was lobbying for bridge at Fosuansa-Mante road, Nankese-Nkasa Nando road.	
7.2	He stated that he was lobbying for electricity extension to newly developed areas in the District.	
8.0	<b><u>Sanitation</u></b>	
8.1	Hon. DCE underscored his willingness to introduce monthly Clean-up in his quest to make the District the cleanest in Central Region and therefore requested for support from stakeholders when implemented.	
9.0	<b><u>District League Table</u></b>	
9.1	Hon. DCE echoed that the District placed 104 <sup>th</sup> out of 260 MMDAs for the 2020 District League Table Assessment by the National Development Planning Commission(NDPC).	
9.2	The assessment focused on fourteen indicators under 5 sectors; namely: Education, Health, Water & Sanitation, Information & Communication Technology and Governance.	
10.0	<b><u>Financial Performance</u></b>	
10.1	Hon. DCE stated a total of <b><u>(Ghc415,379.51)</u></b> has been generated by the Assembly as IGF as at 31 <sup>st</sup> October 2021 representing 85% of the projected figure <b><u>(Ghc490,800.00)</u></b> for the 2021 year.	
10.2	The DCE added that a total amount of <b><u>(Ghc602,425.60)</u></b> has been received as at 31 <sup>st</sup> October 2021 as District Assembly Common Fund (DACF) and disbursed based on budget allocation.	
11.0	<b><u>EXECUTIVE COMMITTEE REPORT BY HON. DCE.</u></b>	
11.1	Hon. Lawrence Edutuah-Siaw also seized the opportunity to present Executive Committee report to the General Assembly for discussion and further action.	
11.2	Among others, below were the main thematic areas of the EXECO report: <ol style="list-style-type: none"> <li>1. Operations of Health Facilities.</li> <li>2. Revision of the Watch Dogs Committee across the District.</li> <li>3. Ceded Revenue to Town and Area Council.</li> <li>4. Bye-elections in Bedum.</li> </ol>	
12.0	<b><u>ACCEPTANCE AND DISCUSSION OF HON. DCE's ADDRESS AND EXECUTIVE COMMITTEE REPORT</u></b>	
12.1	Hon. Presiding Member tabled a question on the floor as to whether the Hon. DCE's address and the Executive committee report be accepted and discussed by the House.	
12.2	Hon. Joefrey Zigah from Anhwiam Electoral Area moved a motion for the adoption and discussion of the Hon. DCE's address and EXECO report.	

12.3	The motion was seconded by Hon. Evans Jackson Okyere from Ekumfi Electoral Area.	
13.0	<b><u>DISCUSSION OF HON. DCE ADDRESS AND EXECUTIVE COMMITTEE REPORT.</u></b>	
14.0	<b><u>Security</u></b>	
14.1	Hon. Members expressed worry about increasing cases of theft and petty stealing in places like Brakwa, Amoanda, Nwomaso, Asikuma, Afofosu, Odoben, and Nankese.	
14.2	Accordingly, they requested Security Services to help clampdown these criminals.	
14.3	Hon. Isaac Harry Tawiah also suggested that community watchdog Committees	
14.4	should be rejuvenated to tighten the security in the A.O.B District. Some Hon. Members made allegations against the conduct of Police Officers in the District, especially Officers in Asikuma about extortion of monies from under-age Pragea and Aboboyaa riders when they flout the laws.	
14.5	Hon. Members requested for street lights to beef up security in their communities.	
15.0	<b><u>Bye-election in Bedum Ahenbronmu/Esiwanim Electoral Area</u></b>	
15.1	Hon. Members commended Management of the Assembly for officially writing to Electoral Commission to conduct Bye-election to fill the vacant seat at Bedum Ahenbronmu/Esiwanim Electoral Area.	
16.0	<b><u>National District League Table</u></b>	
16.1	Hon. Members sought for further explanation about criteria used for the National District league table.	
16.2	The District Education Director, explained to the august House the criteria for scoring/rating the various districts in the education sector, where he cited educational facilities, Enrollment, Teacher-to-pupil ratio, BECE performance, etc.	
17.0	<b><u>The Operations of the District Health Directorate</u></b>	
17.1	The District Health Director briefed the house about some of their activities:	
17.2	They were working hard to upgrade the Brakwa Health Centre into a Polyclinic status.	
17.3	He informed Hon. Members to encourage their people at their electorates to get vaccinated against COVID-19.	
17.4	He took members through the list of the drugs covered by NHIS.	
17.5	The Health Director explained why some community health centers do charge higher than Our Lady of Grace Hospital in terms of service delivery.	
17.6	He urged the noble house to report any payment made at any health center without receipt for follow up.	

18.0	<b><u>READING, CORRECTION AND CONFIRMATION OF PREVIOUS MINUTE HELD ON 28<sup>TH</sup> OCTOBER 2021.</u></b>	
18.1	After reading the necessary correction were made on the previous minute held on 28 <sup>th</sup> October 2021, Hon. Joseph Sam for Afofosu Electoral Area moved a motion for acceptance of the previous minute.	
18.2	The motion was seconded by Hon. Kingsford Otsiwah Essel, an appointee from Baako.	
19.0	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES.</u></b>	
20.0	<b><u>Motor bikes for Assembly Members</u></b>	
20.1	Hon. Joseph Asante Baidoo sought to know what was causing the delay of Motor-bikes to Hon. Members.	
20.2	In his response, Hon. DCE stated some Districts have received their Motor-bikes, and that he was pushing hard for the District to receive its Motor bike before next Assembly Meeting.	Hon. DCE
21.0	<b><u>Operation of Health Facilities</u></b>	
21.0	Hon. Sistus Bordah Baidoo from Brakwa Ankobea electoral area requested Management to support Brakwa with logistics and equipments to ensure the elevation of Brakwa Health Center to Polyclinic.	
22.0	<b><u>Removal of Plaques on Non-Commissioned Projects</u></b>	
22.1	Hon. Joseph Asante Baidoo enquired why the plaques on non-commissioned projects have not been removed as agreed in the previous Assembly Meeting held on 1 <sup>st</sup> November 2021.	
22.2	He further stated that the plaques on the projects that have not been commissioned be removed with immediate effect.	Management
23.0	<b><u>Lateness to Assembly Meetings</u></b>	
23.1	Hon. Presiding Member indicated his satisfaction to Assembly Members for attending the day's meeting on time and urged them to keep it up.	
24.0	<b><u>ANY OTHER BUSINESS (AOB):</u></b>	
25.0	<b><u>APPROVAL OF 2022 CLIENT SERVICE CHARTER OF THE ASSEMBLY.</u></b>	
25.1	The District Coordinating Director presented the above document to General Assembly for discussion and approval.	
25.2	Hon. Members sought necessary explanation and asked questions as well. Finally, Hon. Malik Hammond tabled a motion for approval of the 2022 client Charter of the Assembly. His motion was seconded by Hon. Joseph Sam, and was unanimously accepted by all Members.	Management Management
26.0	<b><u>Absence of HOD's during Assembly Meeting</u></b>	
26.1	Hon. Samuel Kwamena Asiedu lamented about the absence of some Heads of Department's at the meeting.	

27.0	<b><u>Stray Animals</u></b>	Hon. PM
27.1	Hon. Ishmael Koranteng and Hon. Isaac Mbir stressed on the need to revitalize impounding of stray animal in the year 2022, since it can generate revenue.	
28.0	<b><u>Security at Assembly premises</u></b>	
28.1	Hon. Malik Hammond complained about the darkness at the Assembly’s premises at night. Thus asked Management to restore the lighting system at the assembly’s premises.	
29.0	<b><u>Simcard Registration</u></b>	
29.1	Hon. Members suggested to Management to ensure that Telecommunication Networks should do community by community SIM registration for their electorates.	
30.0	<b><u>Distribution of School uniform to brilliant but needy Students by Hon. PM</u></b>	
30.1	The Presiding Member, Hon. Frank Aidoo informed the august house that he had sewn one hundred (100) school uniforms to be distributed to the brilliant but needy students in the District when school re-open. He therefore requested the cooperation of Hon. Members to select the beneficiaries	
31.0	<b><u>ADJOURNMENT</u></b>	
31.1	After Hon. Members had exhausted all the items for the day, Hon. Daniel Asuakoh Tikofred moved a motion for the meeting to be adjourned.	
31.2	His motion was seconded by Hon. Asante Baidoo and was accepted by the entire house.	
31.3	The closing prayer was said by Hon. Malik Hammond at 15:13pm after which the meeting was adjourned	

**Recorded by**

.....  
**Andrews Mensah)**  
(Assistant Director IIB)

**Confirmed by**

.....  
**Rev. Harry Nii kwatei Owoo**  
(District Coordinating Director)

**Approved by**

.....  
**Hon. Frank Aidoo**  
(Presiding Member)